

October 1, 2018

TO BRANCH/DISTRICT PRESIDENTS AND DISTRICT MENTORS:

The following information is now available on the Web Site for you to download, review and share with your officers and members:

- 1) 2019 Branch (or District) Officers List (please complete and **mail to the I.C.F. Office by December 1, 2018.**)
- 2) Bollettino Christmas Greeting Flyer (**submit ads to the I.C.F. Office by November 10, 2018.**)
- 3) Letter regarding 2019 Calendars.
- 4) Letter regarding 2019 Branch Heritage Program.
- 5) Structure of the Italian Catholic Federation.
- 6) Branch Dues Schedule Form for 2019 and Explanation Sheet for the Breakdown of the Dues.
- 7) District Bishop's Day Report - for District Presidents.
- 8) District Mentor Award Letter - for District Mentors.
- 9) Mentor of the Year Nomination Form - for District Mentors.
- 10) In Touch Newsletter - for District Mentors. This is also available through the Member's Area for Branch Mentors or Members to access.
- 11) Membership Statistical Report Ending 9/30/18 - available for review if you want to see the Membership Activity for the Federation, your District or Branch. The new Membership Report began 7/1/18.
- 12) Cover Letter sent to the Branch Financial Secretaries.
- 13) Notice Regarding Delinquent Members and the Bollettino - sent to the Branch Financial Secretaries.
- 14) Notice Regarding the Dues Increase/Reporting of the Dues - sent to the Branch Financial Secretaries.
- 15) Monetary Donations Reminder - sent to the Branch Financial Secretaries

*** The Branch Liability Insurance Premium Bills were recently mailed to the Branch Financial Secretaries. Payments must be submitted by December 31st.

As the end of the year approaches, the entire office staff thanks your officers and members for another successful year. Wishing you God's continued blessing.