



December 31, 2016

Dear Branch President:

Membership is the heartbeat of our Federation and loyal, dedicated members enable your Branch to succeed, Districts to grow and the I.C.F. to thrive!

It is that time of year that I ask you to consider appointing a Membership Chairperson for your Branch; a person who wants to share his/her knowledge and love for the I.C.F. with everyone. If you have someone in place, encourage them to continue in this next year. If they are unable to do so, or you did not appoint someone last year, now is the time to find that special individual.

With the approval of our strategic plan, many important tasks have been assigned to the Membership Committee; a top priority being the formation of a mentor program to assist new members as they familiarize themselves with our I.C.F. family. Please share the following with your Membership Chairperson:

### **Developing a Mentor Program – “Amici di Cuore”**

#### **Assign new members a mentor from the Branch who will . . .**

- **Welcome your new member into the Italian Catholic Federation**
  - Keep member fully informed of upcoming Branch meetings; offering transportation, if needed, to enable attendance.
  - Oversee inclusion of the member in Branch activities; regular meetings, fundraisers, social and spiritual events, etc.
  - Encourage consideration of a future leadership role, explaining the duties and responsibilities of the various Branch officers.
  - Answer questions/concerns the member may have to the best of one’s ability.
- **Commit at least one year to serving as a mentor to a new member.**

I am confident that you and your Membership Chairperson will be able to find the right person who is willing to participate in this rewarding program!

**On the next page, please find your Branch Membership Chairperson Form for the New Year. Please complete and return this form to the I.C.F. office no later than February 15, 2017.**

Mille Grazie -

*Vince Piro*

Membership Committee Chairperson

2<sup>nd</sup> Grand Vice-President, Central Council

## I.C.F. Branch Membership Chairperson

Branch No. \_\_\_\_\_ City \_\_\_\_\_

Branch Name \_\_\_\_\_

*I hereby appoint the following member as Membership Chairperson for our Branch:*

\_\_\_\_\_

First Name

Last Name

\_\_\_\_\_

Address

\_\_\_\_\_

City

State

Zip

(\_\_\_\_\_) \_\_\_\_\_

Phone Number

E-mail address

**Branch President:** \_\_\_\_\_

Print Name

Signature

**Please complete and return this form by February 15, 2017 to:**

Italian Catholic Federation \* 8393 Capwell Drive, Suite 110\* Oakland, CA 94621