

BRANCH PRESIDENTS AND DISTRICT PRESIDENTS ANNUAL CONVENTION AWARDS

1. Pope Saint John XXIII Award
2. Grand President's Award
3. Family of the Year Award
4. Mother Teresa Award
5. Young Adult Leadership Award

It's time once again for the Branches to submit names for the 5 awards that will be given at the Convention this year. We know there are very qualified people who are deserving of these awards. **The number of applications has decreased over the past few years and we need your assistance in this matter.** You may re-submit a name that was submitted last year and not selected.

You will find the forms available with a description of the award and the nomination procedure is listed in each one. In order to select the best person for the award, we **must** have all of the information listed on the **original nomination form** filled out and all of the supporting material. All of the criteria must be met before it is presented to the Central Council for selection. **If the submissions do not include all of the information that is needed, no recipient will be selected.** To help make sure that all of the information needed is included in the nomination forms, the Awards Committee will look over the applications when they arrive at the I.C.F. office and we will then determine if anything is missing. If there is anything missing, we will notify the person who sent in the form to give them the opportunity to send what we need before the Awards Committee meets at the end of May. We are here to help you in any way we can to make sure your nominee has a complete form turned in and an equal chance to be selected. Please be sure that the scope and quality of the submissions are as inclusive as possible.

It is important that supplemental material in support of the nomination be sent with the application. Please arrange the information in a binder or folder. Included should be a list of the candidate's qualifications, achievements, letters of recommendation and testimonials from the clergy, civic leaders and others who know the candidate, as well as honors and awards received.

Please give this request your most serious attention. We thank you for your efforts in nominating a candidate and giving them the recognition they deserve. If you have any comments, questions or suggestions, please feel free to contact the I.C.F. office either by mail (8393 Capwell Drive, Suite 110, Oakland, CA 94621) or E-mail: info@icf.org. You may also download forms from the I.C.F. Web site at www.icf.org. The deadline for applications to be turned into the I.C.F. Main Office or postmarked is May 1, 2016.

We look forward to receiving your nominations. Thank you for your cooperation.

Fraternally,

Dante Galeazzi

Dante Galeazzi
Chairperson, Awards Committee