

Italian Catholic Federation

Central Council Statutes

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TABLE OF CONTENTS

<i>Section</i>	<i>Page No.</i>
Chapter I – Introduction	1
Chapter II – Organization	2
Chapter III – Officers	4
Spiritual Director	5
Grand President	5
Grand First Vice President	6
Grand Second Vice President	6
Grand Secretary	7
Grand Treasurer	7
Parliamentarian	8
Grand Trustees	9
Sergeant at Arms	10
Chapter IV – Meetings	11
Chapter V – Committees	13
Apostolate/Charity	14
Bylaws	14
Convention Directors	15
Gifts of Love	15
Executive	16
Finance	18
Heritage	19
Hospitalization	20
Judiciary	21
Membership	22

Chapter V – Committees (continued)	
Public Relations	22
Scholarship	23
Task Force	24
Ways and Means	24
Workshop	25
Chapter VI – Funds of the Central Council	26
Apostolate Fund	26
Reserve Fund	26
Providenza Seminary Scholarship Fund	26
General Fund	27
Hospitalization Fund	27
Futures Fund	27
Chapter VII – Establishment and Dissolution of Branches	28
Chapter VIII – Annual Convention	30
Chapter IX – Deputy Program	32
Chapter X – Suspension and Expulsion of Members	34
Chapter XI – Special Representatives	35
Chapter XII – Members Emeritus	36
Chapter XIII – District Councils	39

1 **CHAPTER II - ORGANIZATION**

2
3 **Article 1** - As of June 10, 2006 the Central Council shall consist
4 of twenty-four (24) members and a Spiritual Director as an advisor. All
5 members of the Central Council shall be known equally as Central Council
6 Members. Rev. 6/10/06

7
8 **Article 2** - Twelve (12) Central Council Members, known as Elected
9 Members, shall be elected from among the delegates at the Annual Convention
10 to serve for a period of one (1) year, and may be reelected. The remaining
11 twelve (12) Central Council Members, known as Life Members, shall be
12 elected by the entire Central Council and serve for a designated period.

13 Life Members will be elected at the end of business of the June meeting
14 of the Central Council, and will be designated as "Life Member - Elect." The
15 designated period of service as a Life Member shall begin at the beginning of
16 the Central Council meeting at the next Annual Convention and end at the
17 completion of business of the June meeting of the Central Council following
18 their seventy-fifth (75th) birthday, when an election of a new Life Member
19 will take place. At that time, the current Life Member shall be considered Life
20 Member Emeritus - Elect. Rev. 2/11/06

21
22 **Article 3** - Central Council Members are not eligible to run for the
23 Central Council if they have reached their seventy-fifth (75th) birthday before
24 the date of the election.

25
26 **Article 4** - When a vacancy occurs on the Central Council, from among
27 those serving as Life Members, it shall be the duty of the Central Council to

1 elect a replacement from current or former Central Council members.
2 Notification of an election for Life Member must be sent to all Central
3 Council Members ten (10) days before the balloting. Rev. 10/21/06

4

5 **Article 5** - When a vacancy occurs on the Central Council from among
6 those serving as Elected Members prior to the conclusion of the regularly
7 scheduled February meeting, the Central Council shall fill that seat by
8 election. Notification of an election for Central Council Member for the
9 remaining part of the one-year term must be sent to all Central Council
10 Members ten (10) days before the balloting. If a vacancy occurs on the
11 Central Council from among those serving as Elected Members after the
12 February meeting, that vacancy will be filled in accordance with these Statutes
13 at the Annual Convention.

14

1 **CHAPTER III - OFFICERS**

2
3 **Article 1** - The following Officers of the Central Council are elected
4 and installed at the Annual Convention:

5

6 Grand President	Grand Treasurer
7 Grand First Vice-President	Parliamentarian
8 Grand Second Vice-President	Grand Trustees (3)
9 Grand Secretary	Sergeant at Arms

10
11 **NOTE:** *The Immediate Past Grand President serves as an Ex-Officio*
12 *member of the Central Council.* Rev. 6/10/06
13

14 **Article 2** - The Central Council shall elect its Officers at the Annual
15 Convention. Officers shall be elected from among the Central Council
16 Members. Central Council members shall not serve as Grand Second Vice
17 President, Grand First Vice President or Grand President without two years
18 prior membership in the Central Council. Rev. 10/21/06
19

20 **Article 3** - The Officers of the Central Council, except Grand Trustees,
21 shall be elected by a majority of those present and voting. The Grand Trustees
22 shall be elected by receiving the highest number of votes of those present and
23 voting. Announcement of the results of these elections must be made at the
24 Annual Convention, followed by a formal installation ceremony.
25
26

1 **Article 4 - Spiritual Director**

2

3 **A.** - The Spiritual Director, as an advisor, shall promote the religious
4 spirit, spiritual guidance and counseling throughout the Federation and shall
5 see that all matters of the Federation are done in accordance with the spiritual
6 and moral welfare of the organization. Rev. 6/10/06

7

8 **B.** – The Spiritual Director

- 9 1. shall serve as an advisor of the Apostolate/Charity Committee
10 (Chapter V, Art. 3 ¶A);
- 11
- 12 2. shall serve as an advisor of the Convention Directors
13 Committee (Chapter V, Art. 5 ¶A);
- 14
- 15 3. shall serve as an advisor of the Executive Committee (Chapter
16 V, Art. 7 ¶A); and
- 17
- 18 4. shall serve as a chairman of the Judiciary Committee,
19 (Chapter V, Art. 11 ¶A). Rev. 6/10/06

20

21 **Article 5 - Grand President**

22

23 **A.** - The Grand President shall be the agent of the Central Council and
24 shall supervise the administrative, financial and general welfare of the
25 Federation. He/she shall serve as an ex-officio voting member of all
26 committees.

27

28 **B.** - The Grand President shall preside at all meetings of the Central
29 Council, the Executive Committee and the Annual Convention.

30

1 C. - The Grand President may call special meetings of the Central
2 Council, Executive Committee or any other Central Council Committee.

3
4 D. - The Grand President shall make a report as to the condition of the
5 Federation, with his/her recommendations, at the meetings of the Central
6 Council and at the Annual Convention.

7
8 E. - The Grand President only votes in case of a tie vote or when the
9 vote is being taken by secret ballot.

10
11 F. - The Grand President shall serve no more than two (2) consecutive
12 one (1) year terms.

13
14 **Article 6 - Grand First Vice President**

15
16 A. - In the absence of the Grand President, the Grand First Vice
17 President shall assume all of the Grand President's duties and rights.

18 B. - The Grand First Vice President shall serve as an ex-officio voting
19 member of all committees.

20
21 C. - The Grand First Vice President shall serve no more than two (2)
22 consecutive one (1) year terms.

23
24 **Article 7 - Grand Second Vice President**

25
26 A. - The Grand Second Vice President shall in the absence of the Grand
27 President and Grand First Vice President assumes all their duties and rights.

1 However, if the chair of the Grand First Vice President is permanently
2 vacated, the Grand Second Vice President will not automatically assume that
3 position. An election must be held to fill that vacancy.

4

5 **B.** - The Grand Second Vice President shall serve no more than two (2)
6 consecutive one (1) year terms.

7

8 **Article 8 - Grand Secretary**

9

10 **A.** - The Grand Secretary shall direct the keeping of the minutes of the
11 meetings of the Central Council, Executive Committee and the Annual
12 Convention. The use of an assistant must have the approval of the Executive
13 Committee.

14

15 **B.** - The Grand Secretary receives correspondence from districts,
16 branches and members of the Federation and assists the Grand President in the
17 preparation of correspondence.

18 **C.** - The Grand Secretary shall serve no more than four (4) consecutive
19 one- (1) year terms.

20

21 **Article 9 - Grand Treasurer**

22

23 **A.** - The Grand Treasurer shall supervise, through the Central Council
24 office, the keeping of all financial records, showing receipts, expenditures and
25 balances of all Central Council funds.

26

1 **B.** - The Grand Treasurer shall disburse by check, countersigned by the
2 Grand President, or other designated individuals, funds to cover all current or
3 approved obligations. Additionally, the Grand Treasurer shall present to the
4 Executive Committee the monthly financial report.

5
6 **C.** - The Grand Treasurer shall serve as Chairperson on the Finance
7 Committee and review the financial records of the Federation before the
8 Annual Convention. Additionally, it shall be the responsibility of the Grand
9 Treasurer and Finance Committee to prepare an annual budget for presentation
10 to and approval by the Central Council at its October meeting.

11
12 **D.** - The Grand Treasurer shall submit to the Annual Convention the
13 financial statement of the Central Council for the year ending with the fiscal
14 year preceding the convention.

15 **E.** - The Grand Treasurer shall serve no more than four (4) consecutive
16 one- (1) year terms.

17
18 **Article 10 - Parliamentarian**

19
20 **A.** - The Parliamentarian shall interpret the meanings of the Central
21 Council Statutes and Branch Bylaws.

22
23 **B.** - The Parliamentarian shall see that the Central Council Statutes and
24 Branch Bylaws are enforced and that all business is conducted in accordance
25 with said laws.

26

1 **C.** - The Parliamentarian shall present every charge and appeal before
2 the Judiciary Committee, the Central Council or any other of its special
3 committees.

4
5 **D.** - The Parliamentarian shall serve as chairperson of the Bylaw
6 Committee.

7
8 **E.** - The Parliamentarian shall serve no more than four (4) consecutive
9 one (1) year terms.

10
11 **Article 11 - Grand Trustees**

12
13 **A.** - The Grand Trustees shall have access to all the financial records of
14 the Federation and must report any irregularity to the Executive Committee
15 immediately.

16
17 **B.** - They shall review the finances of the Central Council prior to every
18 meeting of the Central Council and prior to the Annual Convention shall meet
19 with the Grand Treasurer to review the Financial Report of the Federation.

20
21 **C.** - The Grand Trustees shall review the annual budget prepared by the
22 Grand Treasurer before the October meeting of the Central Council.

23
24 **D.** - The Grand Trustees shall serve no more than two (2) consecutive
25 one (1) year terms.

26

1 **Article 12 - Sergeant at Arms**

2

3 **A.** - The Sergeant at Arms shall see to it that no one takes part in a
4 meeting who has no right to do so.

5

6 **B.** - The Sergeant at Arms shall serve no more than two (2) consecutive
7 one (1) year terms.

8

CHAPTER IV - MEETINGS

Article 1 - The Central Council shall hold three (3) regular meetings per year (February, June and October). Additionally, the Central Council shall hold a meeting at the Annual Convention. All Central Council Members must be notified of the time and place of all meetings. A simple majority will constitute a quorum.

Article 2 - Special meetings of the Central Council may be called by the Grand President, a majority of its Officers, or by a signed request from at least four (4) Central Council Members.

Article 3 - A Central Council Member who fails to attend two (2) successive meetings will be considered resigned. Exceptions may be considered in the event of emergencies. A Central Council Member unable to attend a meeting of the Central Council shall notify the Central Council office of his/her reason for requesting an excuse.

Article 4 - No amendment to the Central Council Statutes may be acted upon at a Central Council meeting unless the author of the amendment has sent a written copy of the proposed amendment to the Federation Office (Office) at least fifteen (15) days prior to the meeting. The Office shall mail such proposed amendments to Central Council Members at least ten (10) days before the meeting. An amendment to the Statutes may also be acted upon at a Central Council meeting if the matter was specifically placed on the agenda by the decision of the Central Council at a prior meeting.

1 **Article 5** - Proposals to change Branch Bylaws made by Central
2 Council Members shall be presented to the Office at least fifteen (15) days
3 before the regular meeting of the Central Council. Proposals from Central
4 Council Members and those of the Executive Committee shall be forwarded to
5 the Central Council Members at least ten (10) days before the June Central
6 Council meeting.

7

1 **CHAPTER V - COMMITTEES**

2

3 **Article 1** - The standing committees of the Central Council are:
4 Apostolate/Charity, Bylaw, Convention Directors, Executive, Finance, Gifts of
5 Love, Heritage, Hospitalization, Judiciary, Membership, Public Relations,
6 Scholarship, Task Force, Ways and Means, and Workshop.

7

8 **Article 2 - A.** - The Grand President has the right to appoint other
9 committees as needed.

10

11 **B.** - The Central Council shall act through committees named in these
12 Statutes. Except as otherwise noted, the Grand President shall appoint all
13 committee chairpersons and committee members. Except as otherwise noted,
14 committee chairpersons shall be appointed from the Central Council Members.
15 Except as otherwise noted, all committee chairpersons and committee
16 members shall serve at the pleasure of the Grand President. The Grand
17 President may appoint as an advisor a Life Member Emeritus, Member
18 Emeritus, member at large or a non-member of the Federation as a non-voting
19 member to a Central Council Committee. Rev. 10/21/06

20

21 **C.** - In cases where these Statutes provide for the election of committee
22 members, the Central Council shall have the power to remove and substitute
23 members of those named committees for incapacity or negligence, after a
24 hearing and vote by the majority of the whole Central Council.

25

26

1 **Article 3 - Apostolate/Charity Committee**

2

3 **A.** - The Apostolate/Charity Committee shall be composed of a
4 chairperson, three (3) members, and the Spiritual Director as an advisor. The
5 Grand President may appoint an additional six (6) members from the general
6 membership as a screening subcommittee. Rev. 6/10/06

7

8 **B.** - All matters touching on the Apostolate/Charity Program of the
9 Federation and all matters of a religious nature shall be the primary concern of
10 this committee. It shall present its programs and requests for funding through
11 the Central Council.

12

13 **C.** - Prior to the June Central Council meeting, after consulting with the
14 Spiritual Director, the committee will present to the Grand President three (3)
15 choices as recommendations for the National Charity. The Grand President
16 will then present these choices to the Central Council, who will select one (1),
17 from that group, at the June meeting. Rev. 6/10/06

18

19 **D.** - The Organ Donor Awareness Program shall function as a Sub-
20 committee of the Apostolate/Charity Committee.

21

22 **Article 4 - Bylaw Committee**

23

24 **A.** - The Bylaw Committee shall be composed of the Parliamentarian,
25 serving as chairperson, and two (2) members.

1 **B.** - The committee will review the Statutes of the Central Council, the
2 Ritual and Bylaws of the Branches. It shall recommend any changes to the
3 Central Council through the Executive Committee.

4
5 **Article 5 - Convention Directors Committee**

6
7 **A.** - The Convention Directors Committee shall be composed of the
8 Spiritual Director, a chairperson, five (5) members from the Central Council
9 Members and one (1) member from the membership at large and the Spiritual
10 Director as an advisor. Rev. 6/10/06

11
12 **B.** - The committee shall prepare and recommend the Convention
13 program to the Executive Committee and Central Council and supervise all
14 phases of that program, reporting directly to the Executive Committee.

15
16 **C.** - The committee shall investigate possible sites for future Federation
17 Conventions and make its recommendation to the Executive Committee,
18 Central Council and finally to the Convention delegates for approval. No
19 more than two (2) committee members, not including the chairperson or ex-
20 officio members shall visit a prospective site if expenses are incurred.

21
22 **Article 6 - Gifts of Love Committee**

23 **A.** - The Gifts of Love Committee shall be composed of a chairperson
24 and two (2) members from the Central Council Members. Two (2) additional
25 members, either from the membership at large or non-members who are
26 knowledgeable in the programs and needs of developmentally disabled
27 persons, may be appointed to this committee. The Grand President may, at the

1 request of the chairman of the committee, appoint additional members on an
2 as needed basis.

3

4 **B.** - The committee will be responsible for all aspects of this program
5 including fund raising and the selection of recipients for financial assistance.
6 The committee shall report directly to the Central Council

7

8 **Article 7 - Executive Committee**

9

10 **A.** - The Executive Committee shall consist of the Grand President,
11 Grand First Vice-President, Grand Second Vice-President, Grand Secretary,
12 and Grand Treasurer. The immediate past Grand President serves as a
13 member ex officio.* The Spiritual Director serves as an advisor. Officers of
14 the Central Council will hold that same office on the Executive Committee.
15 Officers of the Central Council will hold that same office on the Executive
16 Committee. Additionally, three (3) members of the Executive Committee will
17 be elected from among the Central Council Members at the meeting held at the
18 Annual Convention. Rev. 6/10/06

19

20 **B.** - If a seat of an elected Executive Committee member should become
21 vacant, the Central Council will fill that seat by election at its next meeting.
22 Notice of such election shall be sent to all Central Council Members at least
23 (10) days before the meeting.

24

25 **C.** - The Executive Committee shall meet at least eight (8) times per
26 year. The Grand President may call special meetings. Notification of the
27 time and place of all Executive Committee meetings shall be sent to all

1 committee members. A simple majority will constitute a quorum at regular
2 and special meetings of the Executive Committee.

3

4 **D.** - The Executive Committee shall review the application for the
5 establishment of new branches.

6

7 **E.** - The Executive Committee must pre-authorize the purchase/payment
8 of all items not considered to be part of the routine day-to-day operation of the
9 Federation, authorize those individuals entitled to sign checks drawn on
10 Federation accounts and determine the salary of all Federation employees.

11

12 **F.** - The Executive Committee will act as a conciliatory body when
13 disputes arise within the Federation and advise the Grand President on
14 appointments to Committees of Investigation when such committees become
15 necessary. If the Executive Committee is unable to reach a peaceful
16 settlement of any dispute, they shall refer the matter to the Judiciary
17 Committee.

18

19 **G.** - The Executive Committee shall review and approve changes
20 recommended by the Finance Committee regarding the investment of Central
21 Council funds.

22

23 **H.** - The Executive Committee shall oversee the opening of each new
24 branch so that it will be celebrated in a fitting manner and according to the
25 approved ritual of the Federation. Additionally, they will ensure that guidance
26 and instruction is provided to the officers of the new branch.

1 **I.** - The Executive Committee shall be kept informed when problems
2 occur within a branch and shall of its own initiative, or at the request of a
3 Central Council Member, render such assistance deemed necessary.

4
5 **J.** - The Executive Committee shall approve the hiring of all employees.

6
7 **K.** - The duties of the Executive Committee as listed herein shall in no
8 way deprive or limit the Central Council of its right to direct the Federation.

9
10 **Article 8 - Finance Committee**

11
12 **A.** - The Finance Committee shall be composed of the Grand Treasurer,
13 serving as chairperson, the Grand Trustees and up to three (3) Central Council
14 Members.

15
16 **B.** - The Finance Committee shall analyze the investment of the funds
17 of the Federation and is empowered to make reasonable and prudent changes,
18 with the approval of the Executive Committee, to the investment of the funds
19 of the Federation. All changes must concur with the Investment Policy
20 Statement approved by the Central Council. All changes shall be reported to
21 the Central Council at their next meeting after the change is made. The
22 committee shall meet a minimum of twice (2) a year and shall review the
23 annual budget before it is presented to the Central Council for approval.

24
25 **C.** - The committee shall determine the amount of the Providenza
26 Seminary Scholarship Fund to be allocated to each diocese based on a
27 proportionate share according to the number of Federation members in each of

1 the dioceses. The amount shall be evaluated by the committee annually and
2 presented to the Central Council for their approval.

3
4 **D.** - With the approval of the Executive Committee and the Central
5 Council, the Finance Committee shall develop policies for reimbursement for
6 Central Council members on official business.

7
8 **E.** - The Finance Committee shall recommend to the Executive
9 Committee who in turn shall recommend to the Central Council (at the June
10 meeting) the per diem and travel allowances for Central Council Members
11 attending the Annual Convention.

12
13 **F.** - The Finance Committee shall prepare an annual budget for
14 presentation to and approval by the Central Council at its October meeting.

15
16 **G.** - The Finance Committee shall submit all salary and benefits
17 recommendations for Federation employees to the Central Council for
18 discussion at its October meeting prior to any action on these matters.

19
20 **Article 9 - Heritage Committee**

21
22 **A.** - The Heritage Committee shall be composed of a chairperson and
23 two (2) members and one (1) member who may be selected from the
24 membership at large. Rev. 2/12/05

25
26 **B.** - The committee will supervise all heritage activities and it shall
27 present its programs and requests for funding through the Central Council.

1 **Article 10 - Hospitalization Committee**

2

3 **A.** - The Hospitalization Committee shall be composed of two (2)
4 members nominated from and elected by the Central Council Members and
5 two (2) members nominated from and elected by the delegates at the Annual
6 Convention. The Grand President shall appoint a chairperson from among
7 members of the committee. The terms of the two (2) members elected by the
8 Central Council and the two (2) members elected by the delegates shall be
9 respectively two (2) and one (1) years. A member elected for a term of two
10 (2) years shall thereafter replace the annual outgoing member. The Central
11 Council shall fill vacancies occurring during a member's term so that there
12 will be two (2) Central Council Members and two (2) members from the
13 membership at large. Serving ex-officio is the Grand Treasurer.

14

15 **B.** - All matters concerning payment to subscribers from the
16 Hospitalization Program shall be within the province of this committee. Any
17 member may appeal the decision of the Hospitalization Committee to the
18 Executive Committee of the Central Council.

19

20 **C.** - The Hospitalization Committee shall make recommendations to the
21 Executive Committee and the Central Council pertaining to prudent changes in
22 the plan.

23

24 **D.** - The Chairperson shall report the financial condition of the
25 Hospitalization Fund to the Central Council at its meetings and to the
26 delegates at the Annual Convention. A fee shall be charged by the Central
27 Council to administer the fund.

1 **Article 11 - Judiciary Committee**

2

3 **A.** - The Judiciary Committee, composed of five (5) members, shall
4 only be formed when the existence of an appeal or any other judicial matter is
5 pending. The Spiritual Director of the Central Council shall serve as chairman.
6 The Grand President shall appoint four (4) committee members, composed of
7 two (2) members from the Central Council Members and two (2) members
8 from the membership at large, in matters pertaining to districts, branches
9 and/or individual members. The Central Council shall elect four (4) members
10 from the Central Council Members in matters pertaining to a Central Council
11 Member, a Member Emeritus or a Life Member Emeritus. The committee will
12 be dissolved upon settlement of the appeal or judicial matter for which it was
13 formed.

14

15 **B.** - All matters referred to the Judiciary Committee must be submitted
16 in writing, clearly stating the details of the matter in question. Upon receipt of
17 the written statement the committee has the power to inspect books, call
18 witnesses and make local visits when necessary to gather information essential
19 to making a fair judgement on the matter.

20

21 **C.** - Appeals on decisions of the Judiciary Committee may only be
22 made to the entire Central Council. Notice of such appeal must be sent in
23 writing to each Central Council Member ten (10) days in advance of the
24 meeting. Seventy-five percent (75%) of the members voting are necessary to
25 overturn a decision of the Judiciary Committee.

26

27

1 **Article 12 - Membership Committee**

2

3 **A.** - The Membership Committee shall be composed of a chairperson
4 and four (4) members.

5

6 **B.** - The committee shall prepare, propose and promote an annual
7 membership campaign to the Central Council.

8

9 **C.** - The committee shall develop programs for the expansion of the
10 Federation in cooperation with the Expansion Director.

11

12 **Article 13 - Public Relations Committee**

13

14 **A.** - The Public Relations Committee shall consist of a chairperson and
15 two (2) members selected from the Central Council Members and one (1)
16 member selected from the membership at large. Serving Ex-Officio is the
17 Editor of the Bollettino.

18

19 **B.** - The committee shall review matters concerning public relations,
20 publicity, income and expenditures of the Bollettino and make
21 recommendations to the Executive Committee and/or the Central Council.

22

23 **C.** - The committee shall review the policies to be maintained by the
24 official publication, the Bollettino. The committee shall assist in the selection
25 of the editor for recommendation to the Executive Committee.

26 **D.** - The committee will screen the applications for the Pope John XXIII
27 Award, President's Award, Mother Teresa Award, and the Family of the Year

1 Award and select the three (3) finalists in each category. Summaries of the
2 applicants selected are to be mailed to each Central Council Member ten (10)
3 days before the June Central Council meeting. Actual material submitted in
4 support of candidates for these awards must be available for review at the June
5 meeting. The Central Council Members will review the
6 applications/summaries and vote at the June Central Council meeting.
7 Selection in each category will be by a simple majority of those voting.

8

9 **E.** - The committee will screen the applications for the Young Adult
10 Leadership Award and select the three (3) finalists. Summaries of the
11 applicants selected are to be mailed to each Central Council Member ten (10)
12 days before the October Central Council meeting. Actual material submitted in
13 support of candidates for this award must be available for review at the
14 October meeting. The Central Council Members will review the
15 applications/summaries and vote at the October Central Council meeting.
16 Selection will be by a simple majority of those voting.

17

18 **Article 14 - Scholarship Committee**

19 **A.** - The Scholarship Committee shall be composed of a chairperson and
20 three (3) members and one (1) member who may be selected from the
21 membership at large. The Grand President may also appoint six (6) additional
22 members from either the Central Council Members or the membership at large
23 to assist with the screening and judging of the first year awards. Rev. 2/12/05

24

25 **B.** - The committee shall promote and conduct the scholarship program
26 of the Federation and shall seek funding from and report directly to the Central

1 Council. Additionally, the committee will seek further funding from the
2 districts, branches and individuals.

3

4 **Article 15 - Task Force Committee**

5 **A.** - The Task Force Committee shall be composed of a chairperson and
6 five (5) members from the Central Council Members and one (1) member
7 from the general membership at large.

8

9 **B.** - The committee will study and evaluate topics referred to it by the
10 Grand President and report to the Executive Committee and Central Council.

11

12 **C.** - The chairperson is empowered to invite qualified members at large
13 and non-members to attend meetings for the purpose of gaining their insight
14 on subjects being considered.

15

16 **Article 16 - Ways and Means Committee**

17 **A.** - The Ways and Means Committee shall be composed of a
18 chairperson and two (2) members. Additional members can be asked to assist.

19

20 **B.** - The committee shall be responsible for fund raising activities of the
21 Central Council.

22

23 **C.** - The committee shall be responsible for establishing group travel
24 trips and programs.

25

1 **Article 17 - Workshop Committee**

2

3 **A.** - The committee shall be composed of a chairperson and three (3)
4 members from the Central Council Members. Additional members from either
5 the Central Council or the membership at large can be asked to assist with
6 carrying out workshops.

7

8 **B.** - The Workshop Committee shall be responsible for planning and
9 carrying out Workshops in the various areas where the Federation is
10 established. Subject matter may vary according to the needs of the area being
11 visited, and may include but not be limited to duties of branch officers and the
12 history, policies and programs of the Federation.

13

1 **CHAPTER VI - FUNDS OF THE CENTRAL COUNCIL**

2

3 **Article 1 - Apostolate Fund**

4 The Apostolate Fund shall be used by the Central Council for the
5 expenses of the Spiritual Director and for payment of expenses directly or
6 indirectly related to the religious purposes of the Federation.

7

8 **Article 2 - Reserve Fund**

9 **A.** - The Reserve Fund of the Federation shall be at the disposal of the
10 Central Council to be used only in special cases for charity or in case of a
11 public calamity. Each case shall be examined and decided by the Central
12 Council, or by the Executive Committee when time is of the essence.

13

14 **B.** - The Central Council shall allocate five percent (5%) of the yearly
15 Apostolate Dues to maintain the fund.

16

17 **Article 3 - Providenza Seminary Scholarship Fund**

18 **A.** - The Providenza Seminary Scholarship Fund shall be maintained by
19 the Federation for the purpose of making annual donations to the ordinaries of
20 the dioceses in which the Federation is located. This donation is to be
21 earmarked for the benefit of individual seminarians in each diocese.

22

23 **B.** - The Central Council shall allocate forty two and one-half percent
24 (42.5%) of the yearly Apostolate Dues to maintain the fund. Additionally,
25 voluntary donations to the fund will be accepted. A fee shall be charged by
26 the Central Council to administer the fund.

27

1 **Article 4 - General Fund**

2 The General Fund shall be used by the Central Council for all general
3 revenue and expenses of the Federation including per capita tax, running the
4 office, payroll, expenses of the Central Council, Annual Convention,
5 Bolletino, insurance, and other miscellaneous revenue and expenses not
6 covered by the other funds listed herein.

7

8 **Article 5 - Hospitalization Fund**

9 The Hospitalization Fund shall be used to account for dues collected
10 from the subscribers of the Plan, and payments made to the subscribers, in
11 accordance with the Statutes pertaining to the Hospitalization Committee. A
12 fee shall be charged by the Central Council to administer the fund.

13

14 **Article 6 - Futures Fund**

15 The Futures Fund shall be used by the Central Council to account for
16 funds received for specific purposes, and payments made to the specific
17 purposes for which the funds are collected, such as Scholarship, Gifts of Love,
18 the National Charity, and other miscellaneous donations not covered under
19 other funds described herein.

20

1 **CHAPTER VII - ESTABLISHMENT & DISSOLUTION OF**
2 **BRANCHES**

3
4 **Article 1 - A.** - At least twenty-five (25) prospective members shall be
5 required in order to establish a new branch. When the required number of
6 members is obtained, official permission for opening of the branch shall be
7 obtained from the Executive Committee by submitting written application
8 together with the “New Branch Approval Agreement.” The application must
9 include, but is not limited to, the name of the Branch (which must be a Saint’s
10 name or religious title), a list of officers and members with addresses (a
11 duplicate of the members application form will suffice), the date, time and
12 meeting place of the branch and the date, time and place requested for the
13 official inauguration. The Pastor of the Parish, the President and the Secretary
14 must sign the letter of application.

15
16 **B.** - The Executive Committee shall see that new branches are officially
17 inaugurated with proper ceremony.

18
19 **Article 2 - A.** - If a branch is ordered dissolved by the Executive
20 Committee or the Central Council, all property or assets of the General Fund
21 of the said branch shall revert to the Central Council. The Executive
22 Committee shall settle all just claims and obligations within the means of the
23 dissolved branch. Funds remaining in the Social Account of the Branch are to
24 be distributed according to the wishes of the membership. All members must
25 be notified in writing ten (10) days before any meeting where the Social Fund
26 of a closed branch is to be distributed.

1 **B.** - When a branch has (a) fewer than twelve (12) members, (b) been
2 delinquent for six (6) months in payment of per capita or assessments to the
3 Central Council, (c) shown disrespect toward the authority of the Central
4 Council, (d) shown the absence of Catholic spirit in the conduct of its
5 members or (e) failed to hold regular meetings or acts of officers indicating
6 practical dissolution, a representative of the Executive Committee shall
7 investigate. When necessary, he/she shall take control of all ledgers and
8 properties of the branch, declare all offices vacant and proceed to endeavor to
9 reorganize the branch. He/she shall report progress or lack thereof at the
10 earliest meeting of the Executive Committee who shall then decide on further
11 necessary steps.

12

13 **C.** - The Central Council has the right, by a majority vote at any of its
14 meetings, to suspend or dissolve any branch.

15

16 **D.** - Members in good standing shall be encouraged to transfer to other
17 established branches.

18

1 **CHAPTER VIII - THE ANNUAL CONVENTION**

2

3 **Article 1** - The Annual Convention shall be held each year on the Labor
4 Day Weekend. The site of the Annual Convention will be decided by the vote
5 of the delegates at a preceding Convention. The Central Council reserves the
6 right to change the selected site if special circumstances should occur such as
7 fire, flood, acts of God, labor disputes or the selected hotel’s inability to
8 perform in accordance with the signed contract.

9

10 **Article 2** - The Grand President shall preside at all meetings of the
11 Annual Convention.

12

13 **Article 3** - The Finance Committee shall recommend to the Executive
14 Committee who in turn shall recommend to the Central Council (at the June
15 meeting) the per diem and travel allowances for Central Council Members
16 attending the Annual Convention. Per Diem shall only be paid for convention
17 days when the Central Council Member actually attends convention activities,
18 and shall not be paid for days when the Central Council Member leaves early.

19

20 **Article 4** - Central Council Members shall attend the Annual
21 Convention as a delegate-at-large with the right to vote, to be re-nominated for
22 a position on the Central Council and to nominate prospective members for the
23 Central Council.

24

25 **Article 5 - A.** - The order of discussions of proposals at the Annual
26 Convention shall be prepared in advance by the Parliamentarian and approved
27 by the Central Council. Matters presented by the Central Council shall have

1 precedence. All other proposals to be presented at the Annual Convention
2 must be accepted by the Central Council before presentation.

3

4 **B.** - The Central Council is authorized to eliminate proposals: (1) clearly
5 unconstitutional, discriminatory (except as to the age for benefits) or
6 infringing on the fundamental principles of the Federation, (2) defeated at the
7 immediate previous Annual Convention, except if the Central Council
8 approves them for re-presentation.

9

1 subject to removal at any time by the Chairman of the Deputy Program or the
2 Grand President.

3

4 **Article 7** - Branch Deputies shall (1) attend the monthly meetings of the
5 branch, (2) do all in their power to see that the branch under their jurisdiction
6 maintains the spirit of the Federation, (3) settle difficulties within their
7 assigned branch only, (4) be responsible for instructing and installing new
8 branch officers but may yield this responsibility to the District Deputy or a
9 Central Council Member, (5) shall execute the directives of the Central
10 Council or Executive Committee whether conveyed directly or through the
11 Chair of the Deputy Program, (6) shall have the right to a distinctive insignia
12 and receive the honor due a Central Council Member and (7) shall be a voting
13 member of the District Council.

14

15 **Article 8 - A.** - The interpretation, decisions and settlements of the
16 Branch Deputy are binding on the branch, subject to appeal.

17

18 **B.** - Appeals by the branch, on the ruling of the Branch Deputy, must be
19 made in writing to the Executive Committee. Until the Executive Committee
20 rules on the appeal the decision of the Branch Deputy will remain in effect.

21

1 **CHAPTER XI - SPECIAL REPRESENTATIVES**

2

3 **Article 1** - Special Representatives may be appointed by the Grand
4 President at his/her discretion and are under his/her direction. The purpose of
5 the Special Representative is to aid Branches and/or Districts in need of
6 assistance.

7

1 **B.** - Life Members Emeritus - Elect shall be an interim title for a Life
2 Member whose term is ending following their seventy-fifth (75th) birthday
3 before the date of election of new Life Members at the completion of business
4 at the June Meeting of the Central Council. Life Members Emeritus - Elect
5 shall

- 6 (1) have all rights as an elected Central Council Member or Life Member
7 at the next immediate Annual Convention,
- 8 (2) become Life Members Emeritus of the Central Council at the beginning
9 of the Central Council Meeting at the Annual Convention, and
- 10 (3) thereafter be titled as Life Member Emeritus of the Central Council.

11
12 **C.** – Life Members Emeritus of the Central Council

- 13 (1) shall have the right to attend Central Council meetings at their
14 own expense and have the right to speak but shall have no vote
15 on any matter,
- 16 (2) shall, when attending Central Council meetings have his/her
17 meal expense covered to the same extent as Central Council
18 Members,
- 19 (3) shall attend the Annual Convention as a delegate-at-large,
20 without compensation for travel or per diem,
- 21 (4) shall, if attending the Annual Convention have his/her
22 registration and banquet fee covered to the same extent as
23 Central Council Members,
- 24 (5) shall be eligible to accept a nomination as a candidate for the
25 Central Council, if otherwise eligible according to the Statutes,
26 but upon election shall forfeit the rank of Life Member Emeritus
27 of the Central Council,

1 (6) shall be presented a plaque at a suitable ceremony when joining
2 the rank of Life Member Emeritus,
3 (7) shall not serve as an Officer of the Central Council, and
4 (8) may serve on but shall not chair a standing Central Council
5 committee. Rev. 10/21/06

6
7 **Article 3** - A Life Member Emeritus or Member Emeritus must
8 maintain full membership in an active branch of the Federation in order to
9 maintain Emeritus status.

10
11

