

1 Mission Statement of the Italian Catholic Federation:
2

3 “The Italian Catholic Federation encourages and promotes faith renewal,
4 apostolic and charitable works, and the preservation of the
5 Italian-American heritage in our communities.”
6

7 **CHAPTER I - INTRODUCTION**
8

9 **Article 1** - The Central Council of the Italian Catholic Federation
10 (hereafter referred to in these Statutes as the Federation) shall be the
11 governing body of the organization. It is the duty of the Central Council
12 Members to keep the Catholic spirit intact and to assure the integrity and
13 continuance of the Federation.
14

15 **Article 2** - The Central Council is the source of all the powers of the
16 Federation reserving said powers to them unless otherwise noted in these
17 Statutes.
18

19 **Article 3** - The Central Council shall act through committees named
20 in these Statutes.
21

22 **Article 4** - The Central Council shall approve the annual budget and
23 other major expenditures unless otherwise provided herein.

1 **CHAPTER II - ORGANIZATION**

2

3 **Article 1** - As of June 10, 2006 the Central Council shall consist of
4 twenty-four (24) members and a Spiritual Director as an advisor. All
5 members of the Central Council shall be known equally as Central Council
6 Members. Rev. 6/10/06

7

8 **Article 2** - Twelve (12) Central Council Members, known as Elected
9 Members, shall be elected from among the delegates at the Annual Convention
10 to serve for a period of one (1) year, and may be re-elected. The remaining
11 twelve (12) Central Council Members, known as Life Members, shall be
12 elected by the entire Central Council and serve for a designated period. Life
13 Members will be elected at the end of business of the June meeting of the
14 Central Council, and will be designated as "Life Member - Elect." The
15 designated period of service as a Life Member shall begin at the beginning of
16 the Central Council meeting at the next Annual Convention and end at the
17 completion of business of the June meeting of the Central Council following
18 their seventy-fifth (75th) birthday, when an election of a new Life Member
19 will take place. At that time, the current Life Member shall be considered Life
20 Member Emeritus - Elect. Rev. 2/11/06

21

22 **Article 3** - Central Council Members are not eligible to run for the
23 Central Council if they have reached their seventy-fifth (75th) birthday before
24 the date of the election.

25

26 **Article 4** - When a vacancy occurs on the Central Council, from among
27 those serving as Life Members, it shall be the duty of the Central Council to

1 elect a replacement from current or former Central Council members.
2 Notification of an election for Life Member must be sent to all Central
3 Council Members ten (10) days before the balloting. Rev. 10/21/06

4

5 **Article 5** - When a vacancy occurs on the Central Council from among
6 those serving as Elected Members prior to the conclusion of the regularly
7 scheduled February meeting, the Central Council shall fill that seat by
8 election. Notification of an election for Central Council Member for the
9 remaining part of the one (1) year term must be sent to all Central Council
10 Members ten (10) days before the balloting. If a vacancy occurs on the
11 Central Council from among those serving as Elected Members after the
12 February meeting, that vacancy will be filled in accordance with these Statutes
13 at the Annual Convention.

14

15 **Article 6** - An employee of the Italian Catholic Federation may be a
16 Central Council member, however he/she may not hold an office of the
17 Central Council or serve on the Executive Committee except as an ex-officio
18 member without a vote. In addition, in an emergency, the Grand President
19 may appoint any Central Council member to fill any employee position on a
20 temporary basis. Added 6/14/08

1 **CHAPTER III - OFFICERS**

2
3 **Article 1** - The following Officers of the Central Council are elected
4 and installed at the Annual Convention:

5

6 Grand President	Grand Treasurer
7 Grand First Vice-President	Parliamentarian
8 Grand Second Vice-President	Grand Trustees (3)
9 Grand Secretary	Sergeant at Arms

10

11 **Note: The Immediate Past Grand President serves as an Ex-Officio**
12 **member of the Central Council.*** Rev. 6/10/06

13
14 **Article 2** - The Central Council shall elect its Officers at the Annual
15 Convention. Officers shall be elected from among the Central Council
16 Members. Central Council Members shall not serve as Grand Second Vice
17 President, Grand First Vice President or Grand President without two years
18 prior membership in the Central Council. Rev. 10/21/06

19
20 **Article 3** - The Officers of the Central Council, except Grand Trustees,
21 shall be elected by a majority of those present and voting. The Grand Trustees
22 shall be elected by receiving the highest number of votes of those present and
23 voting. Announcement of the results of these elections must be made at the
24 Annual Convention, followed by a formal installation ceremony.

1 **Article 4 - Spiritual Director**

2

3 **A.** - The Spiritual Director, as an advisor, shall promote the religious
4 spirit, spiritual guidance and counseling throughout the Federation and shall
5 see that all matters of the Federation are done in accordance with the spiritual
6 and moral welfare of the organization. Rev. 6/10/06

7

8 **B.** - The Spiritual Director

9 1. shall serve as an advisor of the Apostolate/Charity Committee
10 (Chapter V, Art. 3 ¶A).

11

12 2. shall serve as an advisor of the Convention Directors'
13 Committee (Chapter V, Art. 5 ¶A).

14

15 3. shall serve as an advisor of the Executive Committee
16 (Chapter V, Article 7 ¶A).

17

18 4. shall serve as a chairman of the Judiciary Committee
19 (Chapter V, Art. 11¶A). Rev. 6/10/06

20

21 5. shall say Masses for the intentions of donors to the Providenza
22 Fund. A stipend shall be paid to the Spiritual Director for saying
23 the Masses. Added 6/12/10

24

25 6. shall attend Central Council Meetings. Added 6/12/10

1 7. shall assist in the planning of Liturgies for the Annual
2 Convention, in cooperation with the local Chaplains and Bishop.

3 Added 6/12/10

4
5 8. shall assist with the appointments of Diocesan Chaplains and
6 District Chaplains. Added 6/12/10

7
8 **Article 5 - Grand President**

9
10 **A.** - The Grand President shall be the agent of the Central Council and
11 shall supervise the administrative, financial and general welfare of the
12 Federation. He/she shall serve as an ex-officio voting member of all
13 committees.

14 **B.** - The Grand President shall preside at all meetings of the Central
15 Council, the Executive Committee and the Annual Convention.

16
17 **C.** - The Grand President may call special meetings of the Central
18 Council, Executive Committee or any other Central Council Committee.

19
20 **D.** - The Grand President shall make a report as to the condition of the
21 Federation, with his/her recommendations, at the meetings of the Central
22 Council and at the Annual Convention.

23
24 **E.** - The Grand President only votes in case of a tie vote or when the
25 vote is being taken by secret ballot.

1 **F.** - The Grand President shall serve no more than two (2) consecutive
2 one (1) year terms.

3
4 **Article 6 - Grand First Vice President**

5
6 **A.** - In the absence of the Grand President, the Grand First Vice
7 President shall assume all of the Grand President's duties and rights.

8
9 **B.** - The Grand First Vice President shall serve as an ex-officio voting
10 member of all committees.

11
12 **C.** - The Grand First Vice President shall serve no more than two (2)
13 consecutive one (1) year terms.

14 **Article 7 - Grand Second Vice President**

15
16 **A.** - The Grand Second Vice President shall in the absence of the Grand
17 President and Grand First Vice President assumes all their duties and rights.
18 However, if the chair of the Grand First Vice President is permanently
19 vacated, the Grand Second Vice President will not automatically assume that
20 position. An election must be held to fill that vacancy.

21
22 **B.** - The Grand Second Vice President shall serve no more than two (2)
23 consecutive one (1) year terms.

24
25 **C.** - The Grand Second Vice President shall serve as an ex-officio
26 member of the Finance Committee. Added 6/9/07

1 **Article 8 - Grand Secretary**

2

3 **A.** - The Grand Secretary shall direct the keeping of the minutes of the
4 meetings of the Central Council, Executive Committee and the Annual
5 Convention. The use of an assistant must have the approval of the Executive
6 Committee.

7

8 The Grand Secretary shall notify the office staff within three (3) days of
9 a Central Council Meeting or an Executive Committee meeting of any tasks
10 requiring the action of the office staff. Added 6/12/10

11

12 **B.** - The Grand Secretary receives correspondence from Districts,
13 Branches and members of the Federation and assists the Grand President in the
14 preparation of correspondence.

15

16 **C.** - The Grand Secretary shall serve no more than four (4) consecutive
17 one (1) year terms.

18

19 **Article 9 - Grand Treasurer**

20

21 **A.** - The Grand Treasurer shall supervise, through the Central Council
22 office, the keeping of all financial records, showing receipts, expenditures and
23 balances of all Central Council funds.

24

25 **B.** - The Grand Treasurer shall disburse by check, countersigned by the
26 Grand President, or other designated individuals, funds to cover all current or

1 approved obligations. Additionally, the Grand Treasurer shall present to the
2 Executive Committee the monthly financial report.

3

4 C. - The Grand Treasurer shall serve as Chairperson on the Finance
5 Committee and review the financial records of the Federation before the
6 Annual Convention. Additionally, it shall be the responsibility of the Grand
7 Treasurer and Finance Committee to prepare an annual budget for presentation
8 to and approval by the Central Council at its October meeting. The Grand
9 Treasurer also serves as an ex-officio member of the Hospitalization
10 Committee.

11

12 D. - The Grand Treasurer shall submit to the Annual Convention the
13 financial statement of the Central Council for the year ending with the fiscal
14 year preceding the convention.

15

16 E. - The Grand Treasurer shall serve no more than four (4) consecutive
17 one (1) year terms.

18

19 **Article 10 - Parliamentarian**

20

21 A. - The Parliamentarian shall interpret the meanings of the Central
22 Council Statutes and Branch By-Laws.

23

24 B. - The Parliamentarian shall see that the Central Council Statutes and
25 Branch By-Laws are enforced and that all business is conducted in accordance
26 with said laws.

1 **C.** - The Parliamentarian shall present every charge and appeal before
2 the Judiciary Committee, the Central Council or any other of its special
3 committees.

4
5 **D.** - The Parliamentarian shall serve as chairperson of the By-Laws and
6 Rituals Committee.

7
8 **E.** - The Parliamentarian shall serve no more than four (4) consecutive
9 one (1) year terms.

10
11 **Article 11 - Grand Trustees**

12
13 **A.** - The Grand Trustees shall have access to all the financial records of
14 the Federation and must report any irregularity to the Executive Committee
15 immediately.

16
17 **B.** - They shall review the finances of the Central Council prior to every
18 meeting of the Central Council and prior to the Annual Convention shall meet
19 with the Grand Treasurer to review the Financial Report of the Federation.

20
21 **C.** - The Grand Trustees shall review the annual budget prepared by the
22 Grand Treasurer before the October meeting of the Central Council.

23
24 **D.** - The Grand Trustees shall serve no more than two (2) consecutive
25 one (1) year terms.

1 **Article 12 - Sergeant at Arms**

2

3 **A.** - The Sergeant at Arms shall see to it that no one takes part in a
4 meeting who has no right to do so.

5

6 **B.** - The Sergeant at Arms shall serve no more than two (2) consecutive
7 one (1) year terms.

1 **CHAPTER IV - MEETINGS**

2
3 **Article 1** - The Central Council shall hold three (3) regular meetings per
4 year (February, June and October). Additionally, the Central Council shall
5 hold a meeting at the Annual Convention. All Central Council Members must
6 be notified of the time and place of all meetings. A simple majority will
7 constitute a quorum.

8
9 **Article 2** - Special meetings of the Central Council may be called by the
10 Grand President, a majority of its Officers, or by a signed request from at least
11 four (4) Central Council Members.

12
13 **Article 3** - A Central Council Member who fails to attend two (2)
14 successive meetings will be considered resigned. Exceptions may be
15 considered in the event of emergencies. A Central Council Member unable to
16 attend a meeting of the Central Council shall notify the Central Council office
17 of his/her reason for requesting an excuse.

18
19 **Article 4** - No amendment to the Central Council Statutes may be acted
20 upon at a Central Council meeting unless the author of the amendment has
21 sent a written copy of the proposed amendment to the Federation Office
22 (Office) at least fifteen (15) days prior to the meeting. The Office shall mail
23 such proposed amendments to Central Council Members at least ten (10) days
24 before the meeting. An amendment to the Statutes may also be acted upon at a
25 Central Council meeting if the matter was specifically placed on the agenda by
26 the decision of the Central Council at a prior meeting.

1 **Article 5** - Proposals to change Branch By-Laws made by Central
2 Council Members shall be presented to the Office at least fifteen (15) days
3 before the regular meeting of the Central Council. Proposals from Central
4 Council Members and those of the Executive Committee shall be forwarded to
5 the Central Council Members at least ten (10) days before the June Central
6 Council meeting.

CHAPTER V - COMMITTEES

Article 1 - The standing committees of the Central Council are: Apostolate/Charity, By-Laws and Rituals, Convention Directors, Executive, Finance, Gifts of Love, Heritage, Hospitalization, Judiciary, Membership, Public Relations, Scholarship, Task Force, Ways and Means, and Workshop.

Article 2 - A. - The Grand President has the right to appoint other committees as needed.

B. - The Central Council shall act through committees named in these Statutes. Except as otherwise noted, the Grand President shall appoint all committee chairpersons and committee members. Except as otherwise noted, committee chairpersons shall be appointed from the Central Council Members. Except as otherwise noted, all committee chairpersons and committee members shall serve at the pleasure of the Grand President. The Grand President may appoint as an advisor a Life Member Emeritus, Member Emeritus, member at large or a non-member of the Federation as a non-voting member to a Central Council Committee. Rev. 10/21/06

C. - In cases where these Statutes provide for the election of committee members, the Central Council shall have the power to remove and substitute members of those named committees for incapacity or negligence, after a hearing and vote by the majority of the whole Central Council.

1 **Article 3 - Apostolate/Charity Committee**

2

3 **A.** - The Apostolate/Charity Committee shall be composed of a
4 chairperson, three (3) members and the Spiritual Director as an advisor. The
5 Grand President may appoint an additional six (6) members from the general
6 membership as a screening subcommittee. Rev. 6/10/06

7

8 **B.** - All matters touching on the Apostolate/Charity Program of the
9 Federation and all matters of a religious nature shall be the primary concern of
10 this committee. It shall present its programs and requests for funding through
11 the Central Council.

12

13 **C.** - Prior to the June Central Council meeting, after consulting with the
14 Spiritual Director, the committee will present to the Grand President three (3)
15 choices as recommendations for the National Charity. The Grand President
16 will then present these choices to the Central Council who will select one (1),
17 from that group, at the June meeting. Rev. 6/10/06

18

19 **D.** - The Organ Donor Awareness Program shall function as a Sub-
20 committee of the Apostolate/Charity Committee.

21

22 **Article 4 - By-Laws and Rituals Committee**

23

24 **A.** - The By-Laws and Rituals Committee shall be composed of the
25 Parliamentarian, serving as chairperson, and two (2) members.

1 **B.** - The committee will review the Statutes of the Central Council, the
2 Rituals and By-Laws of the Branches. It shall recommend any changes to the
3 Central Council through the Executive Committee.

4
5 **Article 5 - Convention Directors' Committee**

6
7 **A.** - The Convention Directors' Committee shall be composed of a
8 chairperson, five (5) members from the Central Council Members, one (1)
9 member from the membership at large and the Spiritual Director as an advisor.

10 Rev. 6/10/06

11
12 **B.** - The committee shall prepare and recommend the Convention
13 program to the Executive Committee and Central Council and supervise all
14 phases of that program, reporting directly to the Executive Committee.

15
16 **C.** - The committee shall investigate possible sites for future Federation
17 Conventions and make its recommendation to the Executive Committee,
18 Central Council and finally to the Convention delegates for approval. No
19 more than two (2) committee members, not including the chairperson or ex-
20 officio members shall visit a prospective site if expenses are incurred.

21
22 **Article 6 - Gifts of Love Committee**

23
24 **A.** - The Gifts of Love Committee shall be composed of a chairperson
25 and two (2) members from the Central Council Members. Two (2) additional
26 members, either from the membership at large or non-members who are
27 knowledgeable in the programs and needs of developmentally disabled

1 persons, may be appointed to this committee. The Grand President may, at the
2 request of the chairman of the committee, appoint additional members on an
3 as needed basis.

4
5 **B.** - The committee will be responsible for all aspects of this program
6 including fund raising and the selection of recipients for financial assistance.
7 The committee shall report directly to the Central Council

8
9 **Article 7 - Executive Committee**

10
11 **A.** - The Executive Committee shall consist of the Grand President,
12 Grand First Vice-President, Grand Second Vice-President, Grand Secretary,
13 and Grand Treasurer. The Immediate Past Grand President serves as an Ex-
14 Officio member.* The Spiritual Director serves as an advisor. Officers of the
15 Central Council will hold that same office on the Executive Committee.
16 Additionally, three (3) members of the Executive Committee will be elected
17 from among the Central Council Members at the meeting held at the Annual
18 Convention. Rev. 6/10/06

19
20 **B.** - If a seat of an elected Executive Committee member should become
21 vacant, the Central Council will fill that seat by election at its next meeting.
22 Notice of such election shall be sent to all Central Council Members at least
23 (10) days before the meeting.

24
25 **C.** - The Executive Committee shall meet at least nine (9) times per
26 year. The Grand President may call special meetings. Notification of the
27 time and place of all Executive Committee meetings shall be sent to all

1 committee members. A simple majority will constitute a quorum at regular
2 and special meetings of the Executive Committee. Rev. 6/9/07

3

4 **D.** - The Executive Committee shall review the application for the
5 establishment of new Branches.

6

7 **E.** - The Executive Committee must pre-authorize the purchase/payment
8 of all items not considered to be part of the routine day-to-day operation of the
9 Federation, authorize those individuals entitled to sign checks drawn on
10 Federation accounts and determine the salary of all Federation employees.

11

12 **F.** - The Executive Committee will act as a conciliatory body when
13 disputes arise within the Federation and advise the Grand President on
14 appointments to Committees of Investigation when such committees become
15 necessary. If the Executive Committee is unable to reach a peaceful
16 settlement of any dispute, they shall refer the matter to the Judiciary
17 Committee.

18

19 **G.** - The Executive Committee shall review and approve changes
20 recommended by the Finance Committee regarding the investment of Central
21 Council funds.

22

23 **H.** - The Executive Committee shall oversee the opening of each new
24 Branch so that it will be celebrated in a fitting manner and according to the
25 approved rituals of the Federation. Additionally, they will ensure that
26 guidance and instruction is provided to the officers of the new Branch.

1 **I.** - The Executive Committee shall be kept informed when problems
2 occur within a Branch and shall of its own initiative, or at the request of a
3 Central Council Member, render such assistance deemed necessary.

4
5 **J.** - The Executive Committee shall approve the hiring of all employees.

6
7 **K.** - The duties of the Executive Committee as listed herein shall in no
8 way deprive or limit the Central Council of its right to direct the Federation.

9
10 **Article 8 - Finance Committee**

11
12 **A.** - The Finance Committee shall be composed of the Grand Treasurer,
13 serving as chairperson, the Grand Trustees, the Grand Second Vice President
14 (ex-officio) and up to three (3) Central Council Members. Rev. 6/9/07

15 The Chairperson of the Hospitalization Committee shall serve as an ex-officio
16 and non-voting member of the Finance Committee. Added 6/13/09

17
18 **B.** - The Finance Committee shall analyze the investment of the funds
19 of the Federation and is empowered to make reasonable and prudent changes,
20 with the approval of the Executive Committee, to the investment of the funds
21 of the Federation. All changes must concur with the Investment Policy
22 Statement approved by the Central Council. All changes shall be reported to
23 the Central Council at their next meeting after the change is made. The
24 committee shall meet a minimum of twice (2) a year and shall review the
25 annual budget before it is presented to the Central Council for approval.

1 **C.** - The committee shall determine the amount of the Providenza
2 Seminary Scholarship Fund to be allocated to each Diocese based on a
3 proportionate share according to the number of Federation members in each of
4 the Dioceses. The amount shall be evaluated by the committee annually and
5 presented to the Central Council for their approval.

6
7 **D.** - With the approval of the Executive Committee and the Central
8 Council, the Finance Committee shall develop policies for reimbursement for
9 Central Council members on official business.

10
11 **E.** - The Finance Committee shall recommend to the Executive
12 Committee who in turn shall recommend to the Central Council (at the June
13 meeting) the per diem and travel allowances for Central Council Members
14 attending the Annual Convention.

15
16 **F.** - The Finance Committee shall prepare an annual budget for
17 presentation to and approval by the Central Council at its October meeting.

18
19 **G.** - The Finance Committee shall submit to the Executive Committee
20 the amount of funds available for salary and benefits for all Federation
21 employees by October 10th of each year. The Executive Committee then shall
22 make recommendations on compensation packages for individual employees.
23 The recommendations of the Executive Committee shall be presented to and
24 voted upon by the entire Central Council at its October meeting. (Note: This
25 provision will require a meeting of the Executive Committee in October.) The
26 presentation and discussion of compensation packages for individual

1 employees shall be done in Executive Session at the Central Council meeting.

2 Rev. 6/9/07

3

4 **Article 9 - Heritage Committee**

5

6 **A.** - The Heritage Committee shall be composed of a chairperson and
7 two (2) members and one (1) member who may be selected from the
8 membership at large. Rev. 2/12/05

9

10 **B.** - The committee will supervise all heritage activities and it shall
11 present its programs and requests for funding through the Central Council.

12

13 **Article 10 - Hospitalization Committee**

14

15 **A.** - The Hospitalization Committee shall be composed of two (2)
16 members nominated from and elected by the Central Council Members and
17 two (2) members nominated from and elected by the delegates at the Annual
18 Convention. The Grand President shall appoint a chairperson from among
19 members of the committee. The terms of the two (2) members elected by the
20 Central Council and the two (2) members elected by the delegates shall be
21 respectively two (2) and one (1) years. A member elected for a term of two
22 (2) years shall thereafter replace the annual outgoing member. The Central
23 Council shall fill vacancies occurring during a member's term so that there
24 will be two (2) Central Council Members and two (2) members from the
25 membership at large. Serving ex-officio is the Grand Treasurer.

1 **B.** - All matters concerning payment to subscribers from the
2 Hospitalization Program shall be within the province of this committee. Any
3 member may appeal the decision of the Hospitalization Committee to the
4 Executive Committee of the Central Council.

5
6 **C.** - The Hospitalization Committee shall make recommendations to the
7 Executive Committee and the Central Council pertaining to prudent changes in
8 the plan.

9
10 **D.** - The Chairperson shall report the financial condition of the
11 Hospitalization Fund to the Central Council at its meetings and to the
12 delegates at the Annual Convention. A fee shall be charged by the Central
13 Council to administer the fund.

14
15 **E.** - The Chairperson of the Hospitalization Committee shall serve as an
16 ex-officio and non-voting member of the Finance Committee. Added 6/13/09

17
18 **Article 11 - Judiciary Committee**

19
20 **A.** - The Judiciary Committee, composed of five (5) members, shall
21 only be formed when the existence of an appeal or any other judicial matter is
22 pending. The Spiritual Director of the Central Council shall serve as chairman.
23 The Grand President shall appoint four (4) committee members, composed of
24 two (2) members from the Central Council Members and two (2) members
25 from the membership at large, in matters pertaining to Districts, Branches
26 and/or individual members. The Central Council shall elect four (4) members
27 from the Central Council Members in matters pertaining to a Central Council

1 Member, a Member Emeritus or a Life Member Emeritus. The committee will
2 be dissolved upon settlement of the appeal or judicial matter for which it was
3 formed.

4 **B.** - All matters referred to the Judiciary Committee must be submitted
5 in writing, clearly stating the details of the matter in question. Upon receipt of
6 the written statement the committee has the power to inspect books, call
7 witnesses and make local visits when necessary to gather information essential
8 to making a fair judgement on the matter.

9

10 **C.** - Appeals on decisions of the Judiciary Committee may only be
11 made to the entire Central Council. Notice of such appeal must be sent in
12 writing to each Central Council Member ten (10) days in advance of the
13 meeting. Seventy-five percent (75%) of the members voting are necessary to
14 overturn a decision of the Judiciary Committee.

15

16 **Article 12 - Membership Committee**

17

18 **A.** - The Membership Committee shall be composed of a chairperson
19 and four (4) members.

20

21 **B.** - The committee shall prepare, propose and promote an annual
22 membership campaign to the Central Council.

23

24 **C.** - The committee shall develop programs for the expansion of the
25 Federation.

26

1 **Article 13 - Public Relations Committee**

2

3 **A.** - The Public Relations Committee shall consist of a chairperson and
4 two (2) members selected from the Central Council Members and one (1)
5 member selected from the membership at large. Serving Ex-Officio is the
6 Editor of the Bollettino.

7

8 **B.** - The committee shall review matters concerning public relations,
9 publicity, income and expenditures of the Bollettino and make
10 recommendations to the Executive Committee and/or the Central Council.

11

12 **C.** - The committee shall review the policies to be maintained by the
13 official publication, the Bollettino. The committee shall assist in the selection
14 of the editor for recommendation to the Executive Committee.

15

16 **D.** - The committee will screen the applications for the Pope John XXIII
17 Award, President's Award, Mother Teresa Award, and the Family of the Year
18 Award and select the three (3) finalists in each category. Summaries of the
19 applicants selected are to be mailed to each Central Council Member ten (10)
20 days before the June Central Council meeting. Actual material submitted in
21 support of candidates for these awards must be available for review at the June
22 meeting. The Central Council Members will review the
23 applications/summaries and vote at the June Central Council meeting.
24 Selection in each category will be by a simple majority of those voting.

25

26 **E.** - The committee will screen the applications for the Young Adult
27 Leadership Award and select the three (3) finalists. Summaries of the

1 applicants selected are to be mailed to each Central Council Member ten (10)
2 days before the June Central Council meeting. Actual material submitted in
3 support of candidates for this award must be available for review at the June
4 meeting. The Central Council Members will review the
5 applications/summaries and vote at the June Central Council meeting.
6 Selection will be by a simple majority of those voting. Rev. 6/9/07

7

8 **Article 14 - Scholarship Committee**

9

10 **A.** - The Scholarship Committee shall be composed of a chairperson and
11 three (3) members and one (1) member who may be selected from the
12 membership at large. The Grand President may also appoint six (6) additional
13 members from either the Central Council Members or the membership at large
14 to assist with the screening and judging of the first year awards. Rev. 2/12/05

15

16 **B.** - The committee shall promote and conduct the scholarship program
17 of the Federation and shall seek funding from and report directly to the Central
18 Council. Additionally, the committee will seek further funding from the
19 Districts, Branches and individuals.

20

21 **Article 15 - Task Force Committee**

22

23 **A.** - The Task Force Committee shall be composed of a chairperson and
24 five (5) members from the Central Council Members and one (1) member
25 from the general membership at large.

1 **B.** - The committee will study and evaluate topics referred to it by the
2 Grand President and report to the Executive Committee and Central Council.

3
4 **C.** - The chairperson is empowered to invite qualified members at large
5 and non-members to attend meetings for the purpose of gaining their insight
6 on subjects being considered.

7
8 **Article 16 - Ways and Means Committee**

9
10 **A.** - The Ways and Means Committee shall be composed of a
11 chairperson and two (2) members. Additional members can be asked to assist.

12
13 **B.** - The committee shall be responsible for fund raising activities of the
14 Central Council.

15
16 **C.** - The committee shall be responsible for establishing group travel
17 trips and programs.

18
19 **Article 17 - Workshop Committee**

20
21 **A.** - The committee shall be composed of a chairperson and three (3)
22 members from the Central Council Members. Additional members from
23 either the Central Council or the membership at large can be asked to assist
24 with carrying out workshops.

25
26 **B.** - The Workshop Committee shall be responsible for planning and
27 carrying out Workshops in the various areas where the Federation is

- 1 established. Subject matter may vary according to the needs of the area being
- 2 visited, and may include but not be limited to duties of Branch officers and the
- 3 history, policies and programs of the Federation.

1 **CHAPTER VI - FUNDS OF THE CENTRAL COUNCIL**

2

3 **Article 1 - Apostolate Fund**

4

5 The Apostolate Fund shall be used by the Central Council for the
6 expenses of the Spiritual Director and for payment of expenses directly or
7 indirectly related to the religious purposes of the Federation.

8

9 **Article 2 - Charity/Relief Fund** Rev. 2/9/08

10

11 **A.** - The Charity/Relief Fund of the Federation shall be at the disposal
12 of the Central Council to be used only in special cases for charity or in case of
13 a public calamity. Each case shall be examined and decided by the Central
14 Council, or by the Executive Committee when time is of the essence. Rev. 2/9/08

15

16 **B.** - The Central Council shall allocate five percent (5%) of the yearly
17 Apostolate Dues to maintain the fund.

18

19 **Article 3 - Providenza Seminary Scholarship Fund**

20

21 **A.** - The Providenza Seminary Scholarship Fund shall be maintained by
22 the Federation for the purpose of making annual donations to the Ordinaries of
23 the Dioceses in which the Federation is located. This donation is to be
24 earmarked for the benefit of individual seminarians in each Diocese.

25

26 **B.** - The Central Council shall allocate forty two and one-half percent
27 (42.5%) of the yearly Apostolate Dues to maintain the fund. Additionally,

1 voluntary donations to the fund will be accepted. A fee shall be charged by
2 the Central Council to administer the fund.

3
4 **Article 4 - General Fund**

5
6 The General Fund shall be used by the Central Council for all general
7 revenue and expenses of the Federation including per capita tax, running the
8 office, payroll, expenses of the Central Council, Annual Convention,
9 Bolletino, insurance, and other miscellaneous revenue and expenses not
10 covered by the other funds listed herein.

11
12 **Article 5 - Hospitalization Fund**

13
14 The Hospitalization Fund shall be used to account for dues collected
15 from the subscribers of the Plan, and payments made to the subscribers, in
16 accordance with the Statutes pertaining to the Hospitalization Committee.
17 A fee shall be charged by the Central Council to administer the fund.

18
19 **Article 6 - Futures Fund**

20
21 The Futures Fund shall be used by the Central Council to account for
22 funds received for specific purposes, and payments made to the specific
23 purposes for which the funds are collected, such as Scholarship, Gifts of Love,
24 the National Charity, and other miscellaneous donations not covered under
25 other funds described herein.

1 **B.** - When a Branch has (a) fewer than twelve (12) members, (b) been
2 delinquent for six (6) months in payment of per capita or assessments to the
3 Central Council, (c) shown disrespect toward the authority of the Central
4 Council, (d) shown the absence of Catholic spirit in the conduct of its
5 members or (e) failed to hold regular meetings or acts of officers indicating
6 practical dissolution, a representative of the Executive Committee shall
7 investigate. When necessary, he/she shall take control of all ledgers and
8 properties of the Branch, declare all offices vacant and proceed to endeavor to
9 reorganize the Branch. He/she shall report progress or lack thereof at the
10 earliest meeting of the Executive Committee who shall then decide on further
11 necessary steps.

12

13 **C.** - The Central Council has the right, by a majority vote at any of its
14 meetings, to suspend or dissolve any Branch.

15

16 **D.** - Members in good standing shall be encouraged to transfer to other
17 established Branches.

1 **CHAPTER VIII - THE ANNUAL CONVENTION**

2

3 **Article 1** - The Annual Convention shall be held each year on the Labor
4 Day Weekend. The site of the Annual Convention will be decided by the vote
5 of the delegates at a preceding Convention. The Central Council reserves the
6 right to change the selected site if special circumstances should occur such as
7 fire, flood, acts of God, labor disputes or the selected hotel’s inability to
8 perform in accordance with the signed contract.

9

10 **Article 2** - The Grand President shall preside at all meetings of the
11 Annual Convention.

12

13 **Article 3** - The Finance Committee shall recommend to the Executive
14 Committee who in turn shall recommend to the Central Council (at the June
15 meeting) the per diem and travel allowances for Central Council Members
16 attending the Annual Convention. Per Diem shall only be paid for Convention
17 days when the Central Council Member actually attends Convention activities,
18 and shall not be paid for days when the Central Council Member leaves early.

19

20 **Article 4** - Central Council Members shall attend the Annual
21 Convention as a delegate-at-large with the right to vote, to be re-nominated for
22 a position on the Central Council and to nominate prospective members for the
23 Central Council.

24

25 **Article 5 - A.** - The order of discussions of proposals at the Annual
26 Convention shall be prepared in advance by the Parliamentarian and approved
27 by the Central Council. Matters presented by the Central Council shall have

1 precedence. All other proposals to be presented at the Annual Convention
2 must be accepted by the Central Council before presentation.

3

4 **B.** - The Central Council is authorized to eliminate proposals: (1) clearly
5 unconstitutional, discriminatory (except as to the age for benefits) or
6 infringing on the fundamental principles of the Federation, (2) defeated at the
7 immediate previous Annual Convention, except if the Central Council
8 approves them for re-presentation.

1 subject to removal at any time by the Chairman of the Deputy Program or the
2 Grand President.

3

4 **Article 7** - Branch Deputies shall (1) attend the monthly meetings of the
5 Branch, (2) do all in their power to see that the Branch under their jurisdiction
6 maintains the spirit of the Federation, (3) settle difficulties within their
7 assigned Branch only, (4) be responsible for instructing and installing new
8 Branch officers but may yield this responsibility to the District Deputy or a
9 Central Council Member, (5) shall execute the directives of the Central
10 Council or Executive Committee whether conveyed directly or through the
11 Chair of the Deputy Program, (6) shall have the right to a distinctive insignia
12 and receive the honor due a Central Council Member and (7) shall be a voting
13 member of the District Council.

14

15 **Article 8 - A.** - The interpretation, decisions and settlements of the
16 Branch Deputy are binding on the Branch, subject to appeal.

17

18 **B.** - Appeals by the Branch, on the ruling of the Branch Deputy, must be
19 made in writing to the Executive Committee. Until the Executive Committee
20 rules on the appeal the decision of the Branch Deputy will remain in effect.

1 **CHAPTER XI - SPECIAL REPRESENTATIVES**

2

3 **Article 1** - Special Representatives may be appointed by the Grand
4 President at his/her discretion and are under his/her direction. The purpose of
5 the Special Representative is to aid Branches and/or Districts in need of
6 assistance.

1 shall (1) have all rights as an elected Central Council Member or Life Member
2 at the next immediate Annual Convention, (2) become Life Members Emeritus
3 of the Central Council at the beginning of the Central Council Meeting at the
4 Annual Convention, and (3) thereafter be titled as Life Member Emeritus of
5 the Central Council. Rev. 2/11/06

6

7 C. - Life Members Emeritus of the Central Council shall (1) have the
8 right to attend Central Council meetings at their own expense and have the
9 right to speak but shall have no vote on any matter, (2) when attending Central
10 Council meetings have his/her meal expense covered to the same extent as
11 Central Council Members, (3) attend the Annual Convention as a delegate-at-
12 large, without compensation for travel or per diem, (4) if attending the Annual
13 Convention have his/her registration and banquet fee covered to the same
14 extent as Central Council Members, (5) be eligible to accept a nomination as
15 a candidate for the Central Council, if otherwise eligible according to the
16 Statutes, but upon election shall forfeit the rank of Life Member Emeritus of
17 the Central Council, (6) be presented a plaque at a suitable ceremony when
18 joining the rank of Life Member Emeritus, (7) shall not serve as an Officer of
19 the Central Council, and (8) may serve on but shall not chair a standing
20 Central Council committee. Rev. 10/21/06

21

22 **Article 3** - A Life Member Emeritus or Member Emeritus must
23 maintain full membership in an active Branch of the Federation in order to
24 maintain Emeritus status.

